BID INFORMATION MEMORANDUM

Fixed Price Competitive Bid Solicitation
Charleroi Gulf Facility
62 McKean Avenue, Charleroi Borough, Washington County
PADEP Facility ID #63-09229; USTIF Claim #1995-034(M)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting:	18
Number of bids received:	6
Number of administratively complete bids:	6
List of firms submitting bids:	Blazosky and Associates, Inc. Converse Consultants KU Resources, Inc. Letterle and Associates, LLC Mountain Research, LLC United Environmental Group, Inc.

This was a defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the six evaluated bids was $29,250 to $94,007. Based on the numerical scoring, one of the six bids was determined to meet the "Reasonable and Necessary" criteria established by the Regulations and was deemed acceptable by the evaluation committee for USTIF funding. The claimant reviewed and selected the acceptable bid.

The selected bidder was Converse Consultants: Bid Price - $29,250.

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Direct-push technology is generally not a preferred method for the installation of permanent groundwater monitoring wells.

- Bid responses should include enough "original" language and thought that the knowledge and approach of the firm can be evaluated. The reason for this is that the bidders on the USTIF list are not prequalified and so the evaluation committee must evaluate the technical aspects of the bid and bidder. For example, some bidders contacted local authorities regarding the nature of the utilities and utility bedding materials. In another example, a bidder presented specific questions regarding Sunoco's attainment of the background standard.

- The qualifications section of bid responses should include brief resumes of project staff that include education and work experience.

- Cost estimates should not include the costs of tasks not requested in the Scope of Work (SOW) or an expansion of tasks. If additional or expanded activities are proposed, they should be discussed in the text and costs can be provided, but the cost of non-scope activities should not be included in the Total Fixed Price Bid Sheet. This includes additional investigation activities (e.g., aquifer testing) and administrative activities (e.g., meetings). The selected bidder may propose to modify the SOW with the identified additional or expanded activities during the development of the Remediation Agreement. The intent of the Total Fixed Price Bid Sheet in a defined SOW bid is to compare the costs for generally-equivalent scopes of work

- Installation of soil vapor sampling points to total depth using air-knife and vacuum excavation techniques would likely result in compromised sampling points due to the disturbance of the vapor media.

- Installation of sampling points to depths of 10 feet using hand-auger techniques would likely be extremely difficult given the nature of the material at the site.